# SPRINGWOOD & DISTRICT CITIZENS BOYS & GIRLS CLUB
# Committee Position: Nomination Form 2027

## Nomination and Consent by Nominee

I declare that I wish to nominate for the Club Committee. I confirm that I am eligible for election to the Club Committee as required by the Club constitution.

If elected, I consent to act as a voluntary committee member of the club and undertake to fulfil all duties and obligations required of the position, including the obligations to attend meetings of the committee and to become appropriately conversant with the duties of committee members.

I wish to nominate for the position of:

**President Vice-President Secretary Treasurer**

**Other Committee Role (please specify) ……**

**……**

**……**

**……**

**……**

(*Please clearly indicate <u>each</u> position for which you are willing to stand e.g. circle or add as necessary. Applicants who are unsuccessful for one nominated position are then considered for election to another nominated position).*

Name _____ Member Family Name_____

Signed _____

_____

Date _____

| | **PROPOSER** | **SECONDER** |
|---|---|---|
| NAME (PRINT) | _____ | _____ |
| MEMBER NO | _____ | _____ |
| SIGNED | _____ | _____ |
| DATE | _____ | _____ |

**NB** The nomination may only be proposed and seconded by club voting members for Executive Committee positions.

***Please forward this nomination to the President at president@sbagc.com.au***

**The nomination must be received by the President no later than 7 days before the date of the meeting at which the positions are to be determined.**

## Conditions

Nominations for positions on the Club Committee are open **only** to:

a) Parents, grandparents or legal guardians of current registered participants
b) Persons who are at present coaches or judges with the club.
c) Any registered participant in the club 18 years or older
d) Any life member

All positions on the Club Committee are elected each year at the Annual General Meeting for a 12 month period in accordance with clauses of the constitution.

**Duties of Committee Members**
In brief, Committee Members are bound by common law, and, by the *Associations Incorporation Act 2009* and the Associations Incorporation Regulation 2010.

Committee Members are required to act diligently, competently, honestly and in good faith in what they consider to be in the best interests of the club. Committee Members are expected to attend all meetings of the club and acquire the skills and knowledge they need so they can effectively guide and monitor the management of the club. Committee Members need to consider independently matters that come to the Committee, make informed decisions, avoid conflicts of interest, and not make improper use of information or their position. Committee Members are required to prevent the club incurring a debt if there are reasonable grounds for suspecting that the club is insolvent at the time the debt is incurred or would become insolvent by incurring the debt and they must exercise their powers for proper purpose.

Candidates should note that:

1 Positions on the Committee are purely on a voluntary basis
2 They are expected to provide a firm undertaking to members that they can and will attend almost all Committee and General meetings as relevant to their positions.
2 Committee Members represent all club members and are required to act in the best interests of the club. Committee members are not permitted to participate in decisions about matters that would give rise to a conflict of interests.
3 Matters discussed by the Committee may be confidential and information provided to Committee Members should not be forwarded or generally divulged to other parties.
4 Committee members must be aware of their duties and responsibilities.

## Nominations

a) The nomination must be proposed, by eligible members as listed above.
b) The nomination must be accepted and signed by the nominee.
c) All details and declarations must be fully completed, signed and dated.
d) The nomination must be lodged no later than 7 days before the date of the meeting at which the positions are to be determined.